

## HVAC RFP Questions and Answers

- Page 12- #3- "full service" does the maintenance bid need to capture repairs as well? If so, this will be very difficult to include in cost due to the level of failures that can happen, especially on the chillers. Please clarify.
- **Answer: There were no items listed as "full maintenance". All the components, as listed in the RFP, are looking for Preventative Maintenance only.**
- Can the maintenance be conducted during business hours? We can service one chiller at a time to prevent downtime.
- **Answer: Per the RFP, unless otherwise noted or requested, all work to be performed during normal business hours. If a repair beyond PM is required that will shut down any air handler, chiller, or boiler while it is in use during normal working hours, the repair quote will be asked to reflect working hours outside of normal M-F 8a-5p.**
- Can I walk the site?
- **Answer: See the RFP for scheduling a site visit.**
- Will filter replacements be part of the scope? If so, what is the frequency of service you require (*i.e. monthly, semi-annually, quarterly*)?
- **Answer: Filter replacements are not part of the scope of the RFP. State Bar facilities orders, stores, and routinely changes all necessary filters; if a tech finds a dirty filter, just let one of us know.**
- Can you provide a complete filter list which includes filter sizes and count?
- **Answer: See comment above**
- What is the frequency of PM services that you require, (*i.e. monthly, semi-annual, quarterly*)?
- **Answer: The RFP calls for manufacturer's suggested intervals OR industry standard intervals.**
- If the frequency of service varies per equipment type, can you provide the frequency requirements per equipment type?
- **Answer: The frequency requirements are what your company feels is best practice based on your experience.**

"..., I realized I missed the air compressor and drier. Can you send me a pic of the data tags ... of each piece?"



