

**OFFICIAL MINUTES
STATE BAR OF TEXAS
BOARD OF DIRECTORS MEETING
The Hyatt Regency Hotel
Houston, Texas
June 12, 2003**

OUTGOING (2002-2003) BOARD - A.M. Session:

The Board of Directors of the State Bar of Texas met in a regular session on June 12, 2003 at the Hyatt Regency Hotel, Houston, Texas. The meeting was called to order at approximately 9:00 a.m. by Chair Charles W. Schwartz, and the roll was called by Executive Director Antonio Alvarado. **A quorum of voting Board members was present.** The following Board members, liaisons and Section Representatives were unable to attend the Board meeting and were extended excused absences: Liaison Judge Stephen Ables, Linda R. Butter, John F. Landgraf, Glenn A. Perry, Luther H. Soules III and Patricia Williams. Immediate Past Chair Vidal G. Martinez gave the invocation.

I. ITEMS FROM THE CHAIR OF THE BOARD

A. Outstanding Third-Year Director

Charles presented the Third Year Director award to Public Member David Stevens who has been an invaluable source and brought a financial accrument to the Bar.

B. Approval of Items on the Consent Agenda

Upon motion made by Amos Mazzant and seconded by Dan Boulware, the following items on the Consent Agenda were approved, with corrections to the June Consent Agenda as reflected below:

- 1) Approval of minutes of Board meeting conducted on *April 11, 2003*.
- 2) Presidential appointments to the following entities:
 - a) **College of the State Bar Board**, for three-year terms effective June 1, 2003 through May 31, 2006:

**Sally Lynn Crawford (Dallas)
Steve James (El Paso)
Carolyn F. Moore (Lubbock)
Angela Kennell Washington (Dallas)
Melody M. Wilkinson (Fort Worth)
Hector M. Zavaleta (El Paso)**

- b) **Section Coordination Committee**, for two-year terms effective June 2003 through Annual Meeting June 2005:

**Phyllis Randolph Frye (SOGII Section, Houston)
Anne MacNaughton (Corporate Counsel Section, Houston)**

- c) **Section Representatives to the Board Committee:**

For three-year terms June 2003 through Annual Meeting June 2006:

**Demetrius K. Bivins (San Antonio)
David East (Houston)**

d) **SBOT Insurance Trust:**

For three-year terms effective July 1, 2003 through June 30, 2006:

Claire Phelps Arenson (Austin)
Kimberly L. Kiplin (Austin)
T. Allan Hart (Jasper)

e) **Texas Access to Justice Commission:**

For three-year terms effective June 2003 through June 2006:

Ophelia F. Camina (Dallas)
Elizabeth Lang-Miers (Dallas)

f) **Texas Board of Legal Specialization:**

For terms July 1, 2003 through June 30, 2004:

Chair: Cindy Rucker Allen (Abilene)
Vice Chair: Fidel Rodriguez Jr. (San Antonio)

For three-year terms effective July 1, 2003 through June 30, 2006:

Cindy Rucker Allen (Abilene)
David Evans (Fort Worth)
M. Colleen McHugh (Corpus Christi)
Brett A. Ringle (Dallas)

g) **Texas Equal Access to Justice Foundation (IOLTA):**

For three-year terms effective September 1, 2003 through August 31, 2006:

Douglas Caldwell (Houston)
Gib Walton (Houston)

h) **Web Service Advisory Committee:**

For two-year terms effective June 2003 through June 2005:

Co-Chairs: Kim Askew (Houston)
David Evans (Fort Worth)

(Other members to be appointed by President Whitaker)

i) **Special Pattern Jury Charges Oversight Committee:**

For one-year terms effective June 2003 through June 2004:

Chair: Daniel V. Pozza (San Antonio)
Vice-Chair: Paula W. Hinton (Houston)

(Other members to be appointed by President Whitaker)

- 3) Items from Committees, Sections/Divisions:
 - a) Approval of Law Student Division=s amendments to bylaws. (*Exhibit A*).
 - b) Approval of Legal Assistants Division’s amendments to bylaws (*Exhibit B*).
- 4) Other Items:
 - a) Approval of appointment of delegates to the American Bar Association House of Delegates for two-year terms beginning at the conclusion of the 2003 ABA Annual Meeting and expiring at the conclusion of the 2005 ABA Annual Meeting:

Delegates:

Kelly Frels (Houston)
Guy N. Harrison (Longview)
Jay E. Ray (Dallas)
William O. Whitehurst (Austin)

Alternates:

Edward J. Murphy (Houston)
Jan P. Patterson (Austin)
Darrell E. Jordan (Dallas)
Troy S. Gilreath (Victoria)

- b) Approval of appointment of delegate to complete Broadus A. Spivey’s unexpired term expiring at the conclusion of the 2004 ABA Annual Meeting:

Delegate:

H. Mack Barnhart (Gainesville)

II. GENERAL REPORT AND OVERVIEW OF BAR YEAR

Chair Charles W. Schwartz expressed appreciation and heartfelt thanks to the Annual Meeting Committee headed by President-elect Kelly Frels, and noted that the Houston Bar Association and State Bar Annual Meeting Director Barbara Earle also provided valuable assistance. Chair Schwartz reported that Executive Director Antonio Alvarado’s assistant, Catherine Nahay, had been seriously injured in a football accident and would be out on medical leave for some time. A speedy recovery and well wishes were expressed.

Chair Schwartz reported on the Sunset process, the Policy Manual Task Force (Mina Brees, David Keltner, Gary Reaves, and Terri Hagan), a prototype of the James Watson Inn directory consisting of members who had served with the State Bar since 1939 (which would be used as a recruiting tool to get more members interested in becoming involved in the James Watson Inn Committee and with the State Bar), and the picture poster board of current board members displayed in the lobby of the Texas Law Center. Chair Schwartz reported that the Bar had a spectacular year in sticking to the fundamentals of the Bar. The Bar has the best CLE program in the world, outstanding pro bono effort (over a million hours of pro bono contributed); the Bar’s technology is constantly improving; the Board/staff are good stewards of the money, and the Bar continues to save money whenever possible. He recognized President Guy Harrison for his hard work and dedication to the Bar.

III. REPORT AND ACTION ITEMS FROM THE PRESIDENT

President Guy Harrison reported on his presidential visits which included the following: the Law Day Ceremony (Westwood High School student Manasi Deshpande from Austin was chosen for outstanding paper about judicial independence); Bryan College Station lawyers event; University of Houston Law School commencement ceremonies (as speaker), New Lawyers swearing in ceremony; Supreme Court historical dinner, presentation of portraits at the Supreme Court, and the Houston Bar Association induction of officers.

President Harrison also reported on the status of the judicial independence and judges' salary efforts. President Harrison sent a letter to ABA President Carlton stating that the State Bar Board supported the bi-partisan effort and would make any report to the members of Congress in an attempt to get bi-partisan report adopted.

IV. REPORT FROM JUDICIAL LIAISONS

A. *Supreme Court Liaison* (Justice Craig T. Enoch)

Justice Craig T. Enoch thanked all outgoing directors for their service to the Board.

Justice Craig T. Enoch stated that the State Bar Supreme Court was opposed to the \$65 mandatory fee. An unsuccessful effort was made to keep the fee from becoming mandatory. The \$65 would be split between civil services where no public funds have gone to support legal services for the poor to help supplement state funds. This effort should raise about \$3.2 million with half of the monies going into an account for state funds for criminal indigent defense and half to civil services. Much consternation from lawyers is expected. Pro bono is viewed by the public as an issue for lawyers to address. Lawyers need to make it understood that this is not a lawyer issue but a public issue. Access to justice is a societal issue just like medical care.

Justice Enoch also reported on the budget impact on visiting judges (budget and personnel reduced by half), the unauthorized practice of law report, the task force that will review the rules of disciplinary conduct and compare with ABA's (Tom Watkins will chair) and Rules and Procedures of the new grievance process.

Justice Enoch announced that his term as Supreme Court Liaison (four years) had come to an end. He announced his replacement, Justice Michael H. Schneider. Justice Schneider is a long-time judge to the Houston area but new to the Supreme Court.

B. *Court of Criminal Appeals Liaison* (Judge Sharon Keller)

Judge Sharon Keller reported on the court budget, legislative actions, the Task Force on Indigent Defense, discretionary grant program (video magistration system in West Texas county, computer for public defenders in Dallas, computer imaging and notification system in Smith county), court caseload (disposed of over 7,600 matters not including day-to-day motions), adoption of minimum CLE standards, the task force assigned to study statewide standards for indigents, and the development of a strategic plan and court visits.

C. *Federal Judicial Liaison* (Judge Barbara Lynn)

Judge Barbara Lynn provided an update on the bill to increase salary of judges and that other provisions had been tacked onto the bill, which might jeopardize the bill. A bill considering allowing cameras in federal courts had been added. Judge Lynn also reported on the continuing battle involving Judge

Rosenbaum from Minnesota on sentencing issues, pending legislation restricting federal judges from attending certain educational programs, the passage of the Finney amendment, pending legislation limiting the tenure of federal judges to ten years, judicial nominations, and the ABA San Francisco meeting program which would include a re-argument of Marbury vs. Madison (argued by Former Attorney General of the United States Eric Holder and Ken Starr).

Judge Lynn announced that she had reached the end of her term as Federal Judicial liaison and Judge Walter S. Smith, Jr. from Waco would be her replacement.

V. REPORT FROM EXECUTIVE DIRECTOR

Executive Director Antonio Alvarado reported on the first CLE web cast on Tort Reform (close to 150 on the web cast and another 300 actually present), the President's Party, the Bar Leader's Luncheon, the amended appeals procedures (which enhance the processing of the appeals), and the James Watson Inn Committee.

Executive Director Alvarado thanked the Houston Bar Association (Executive Director Kay Simms and President Tom Godbold) for all their courtesies and the members of the Annual Meeting planning committee for a great job. Executive Director Alvarado also noted that Special Projects Director Diana Corbin had celebrated thirty (30) years of public service with the Bar.

Executive Director Alvarado announced that the Bar will be presented with \$20,000 from the Gene Cavin Foundation and would be dedicated to the Gene Cavin research carrels. The project would be set up in his memory at the lobby of the Texas Law Center. Gene Cavin who recently passed away was the father of modern day CLE. During the late 60's and early 70's, Cavin established the premier CLE organization. Foundation Trustee Jimmy Brill would present the check to the Bar. Mr. Brill is one of the 70-year lawyers.

Executive Director Alvarado also announced that Judge Max N. Osborn (father of Board member Mark Osborn) is being recognized as a 50-year lawyer.

VI. REPORT FROM THE CHIEF OPERATING OFFICER/GENERAL COUNSEL

Chief Operating Officer/General Counsel Shelby Rogers reported on the process used to oversee the litigations against the Bar. The General Counsel and the Board Administration Committee work together on resolving the litigations. Due to the extensive material covered during litigations, the reproduction of such material to present to each Board member would be costly. Anyone requiring additional/detailed information may contact Chief Operating Officer/General Counsel Rogers or Board Administration Committee Chair Hollingsworth.

VII. REPORT FROM THE IMMEDIATE PAST PRESIDENT

Immediate Past President Broadus Spivey made brief comments on House Resolution No. 3 (HJR3), which would be submitted as a constitutional amendment.

Immediate Past President Spivey read the last paragraph of HJR3, Section 3, "If the majority of the voters vote against this proposed constitutional amendment, a court may not consider any aspect of the vote for any purpose in any matter or to any extent."

Immediate Past President Spivey urged the board members to take the time to read this amendment and take appropriate action individually. The resolution would have an effect on the process of the law and would handicap the courts, which would be improper.

VIII. CLOSED SESSION

The Board met at 10:35 a.m. in closed session, as authorized by Texas Government Code, Section 551.074, for the purpose of discussing the evaluation, duties and compensation of the Executive Director.

(Open Session)

Upon return to open session at 11:10 a.m., Chair Schwartz announced that during the closed session, pursuant to Texas Government Code, Section 551.074, only items pertaining to the evaluation, duties and compensation of the Executive Director were discussed. No action was taken in closed session or in open session about the matter.

IX. REPORT FROM BOARD & OTHER COMMITTEES

Status reports were heard from the following Board committees.

A. *ADMINISTRATIVE COMMITTEE* (Jarvis V. Hollingsworth) - Hollingsworth reported on the organization of the Administration Committee (7 subcommittees) and recognized members of the Contracts Subcommittee chaired by Amy Dunn Taylor, the Employment Subcommittee chaired by Mark Shank, the Evaluation Subcommittee chaired by Robert LeBouef, the Facilities & Equipment Subcommittee chaired by David Stevens, the Litigation Subcommittee chaired by Hollingsworth, the Performance Measures Subcommittee chaired by Mike Baggett, and the Keller group chaired by Paula Hinton.

Hollingsworth provided an update on lawsuits. There were fifteen active cases in which the State Bar was a defendant and nine of those had been successfully resolved. Hollingsworth encouraged Board members who would like details regarding lawsuits to contact him and/or General Counsel Shelby Rogers.

Hollingsworth also reported on the Dallas/Fort Worth field office lease for the Chief Disciplinary Counsel group (terminated lease of 6,000 square feet and incurred some liquidated damages). In the long term, the move into a much smaller space will result in reduced expenses.

On behalf of the Administration Committee, Hollingsworth moved for approval of the Dallas/Fort Worth field office lease. Motion carried.

Hollingsworth reported that the Bar has entered into a favorable three-year lease for the Tyler field office.

B. *BUDGET SUBCOMMITTEE* (President-elect Betsy Whitaker) - President-elect Whitaker reported that the budget hearing had gone well due to the interface with Justice Enoch, the Courts and the Bar and that the Supreme Court had approved the budget.

C. *FINANCE SUBCOMMITTEE* (David W. Stevens) - Stevens provided an update on the budget. The budget reflects a 15% favorable variance with a net excess over a million dollars. As of the end of May 2003, the Bar was 94% ahead from where the Bar was predicted to be.

On behalf of the Finance Committee, Stevens moved for approval of the Quarterly Investment Report. Motion carried. (Exhibit C)

D. *CLIENT SECURITY FUND* (Velva Price) - On behalf of Chair John F. Landgraf, Velva Price reported that the Client Security Fund Committee had reviewed 227 applications, approved 173 and paid out \$676,441. Last year, the committee reviewed 162 applications and approved 100, an indication that there would be an increase in applications as the economy drops.

E. *STATE BAR RACIAL DIVERSITY IN THE PROFESSION COMMITTEE* (Georgina Benavides) - Benavides reported on the success of the Texas Minority Program. One hundred and seventy five lawyers registered and participated in the program. The program netted \$9,000 in profit, which would go to the general fund. The program's success was due to the contributions and hard work of the Locke, Liddell and Sapp law firm (provided meeting room space at no cost) and Minority Affairs Director Kristie Brasfield and staff along with committee members. Benavides commended organizers on their outstanding success. Plans are underway to take the program to Dallas and El Paso.

F. *DISABILITY & CLIENT ATTORNEY ASSISTANCE PROGRAM* (Georgina Benavides) - Benavides reported on the progress of the Client Attorney Assistance Program. A work group has been established to create a model dispute resolution program as required by the Sunset bill.

G. *MEMBER SERVICES & EDUCATION COMMITTEE:*

1) *Appeals-Grant Review Subcommittee* (Steven Steele) – Steele reported that the amendments to the MCLE Regulations and MCLE Appeals Procedures had been reviewed by the Appeals-Grant Review Subcommittee and after some revisions, had been approved. The revised MCLE Regulations were distributed to the Board members.

On behalf of the Appeals-Grant Review Subcommittee, Steele moved for approval of the MCLE Regulations, MCLE Appeals Procedures, Section 10.9 – 10.11.3. Motion carried.

Steele reported that the subcommittee had reviewed appeals by the following:

a) MCLE:

- 1) Robert T. Stewart, regarding the nonaccreditation of the Baker Botts Environmental Law Seminar activity
- 2) Thomas John Fisher, regarding the nonaccreditation of the Corpus Christi Association of Petroleum Landmen Spring 2003 Educational Seminar

Steele reported that the committee's opinion was that the accreditation committee had applied the design to attorneys too strictly. The accreditation committee should determine if the program is primarily designed for legal education. **The committee recommended that the appeals be upheld and denials reversed.**

On behalf of the Appeals/Grant Review Subcommittee, Steele moved approval of committee recommendations to uphold the appeals and reverse denials. Motion carried.

2) *Professional Development Education Subcommittee* (Blair A. Bisbey) – Bisbey reported that Texas Bar CLE continues to set the standards worldwide. CLE has generated revenue in excess of \$8 million. Seven new seminars were produced this year and a number of telephone seminars were instituted. The CLE website now features over 500 hours in online courses. Texas Bar CLE pioneered another first by offering live web casts. The third web cast titled, "Tort Reform Legislation," had over two hundred online registration participants. The online case law digest now has over 7,000 subscribers taking advantage of the free service; Books and Systems Division are publishing a new real estate manual, a Family Law Practice Manual and Collections Manual; PJC volumes are now being offered; and updates to the Guardianship and Probate manuals have been released. Future projects include the update of the Wills Manual and the publication of the *Power of the Story*.

- 3) *Technology Oversight Subcommittee* (Kim A. Askew) – Askew

provided an update on HB1712, online attorney profile. The online program is up and working with over 50% of attorneys already registered. The system paid for itself in five weeks saving approximately \$9,000. Planning sessions with Active Matter are underway for the second contract for the back-end office piece. Askew thanked the staff for their contributions and hard work.

H. *PUBLIC SERVICES & EDUCATION COMMITTEE:*

1) *Legal Services* (Dan Boulware) – Boulware gave a report on the mandatory \$65 voluntary contribution. Boulware emphasized that it is important that the State Bar's commitment to access to justice continues.

Boulware also reported on the pro bono survey of Texas lawyers. The final report would be ready by the next Board meeting. The Bar is committed to move forward on a loan payment program, which would pay \$100 a month to lawyers who work in providing free legal services. There is no money in the Bar budget to continue funding this program so the committee is trying to find funds that might be transferable. The committee anticipates having a proposal for transfer of funds to help fund the program to present to the Board at the next meeting.

2) *Legislative Policy Subcommittee* (Blair A. Bisbey) – Bisbey reported that the State Bar, in addition to the Sunset initiative, had twenty-seven bills approved by the Board last September and carried by various sections to the Legislature. Twenty-two of the bills had passed. Government Relations Director KaLyn Laney distributed a handout reflecting the bills. The five bills that did not pass had to do with the funding of alternative dispute resolutions systems; the three proposals of the Municipal Judges Section, which were never filed; and HB1046, relating to court filing fees used to provide basic civil legal services to the indigent.

I. *NEW DIRECTORS ORIENTATION SUBCOMMITTEE* (Georgina Benavides) - Benavides reported on the New Directors Orientation that took place on Wednesday, June 11. The orientation material was available in CD format.

J. *SUNSET SPECIAL COMMITTEE* (Gib Walton) - Walton reported on the results of the Sunset review. Sunset process of the Bar was officially over until another ten years. This was a two and a half year process. There were seven priorities that the committee had concentrated on: 1) continue a unified bar, 2) avoid allowing the Legislature to come in and sweep the Bar's funds and reserves, 3) stay out of legislative appropriation process, 4) continue to be a self-regulated Bar (run our own disciplinary system), 5) continue to be able to have the district court option, 6) fend off all sorts of amendments, and 7) keep in the bill what the Sunset Commission had put in the bill (removing the 51% requirement). There were seven initial priorities and the Bar was successful on each one.

Walton stated that as a result of the process, the Executive Committee would need to approve any new committees. The Bar would need to review the need, determine the fiscal impact and poll other committee members to determine if the task could be handled by another committee. Performance measures and goals should coincide with the Bar's strategic plan and budget.

Walton reiterated the Sunset highlights: right of self-governance retained, streamlined committee process, performance measures and goals relating to strategic plan, not part of appropriations process, 51% rule eliminated, streamlined grievance process to be implemented by January 1, district court option retained, encouraged to use the latest technology to conduct referendums and elections; and the importance of access to justice reflected in the new mandatory \$65 contribution (50% supports civil legal services; 50% supports criminal legal defense, which would expire in four year).

X. OTHER REPORTS/ACTIONS

A. Commission for Lawyer Discipline

Commission Chair Scott Rozzell provided an update on the budget - \$91,000 positive variance and currently at \$82,000 below budget.

Rozzell introduced and commended Chief Disciplinary Counsel Dawn Miller and Commission Vice Chair Tim Sulak for their dedication and hard work. Rozzell introduced new Commission members Chair Mark White and Public Member Ray Reiner who will serve as Vice Chair. Both will begin their terms effective September 2003.

B. Texas Bar Foundation

TBFC Chair Tim Sulak announced the outgoing and incoming members of the Board of Trustees. Outgoing members: David Evans, Lamont Jefferson, and Betty Burwell. Incoming members: Chair Justice Carolyn Wright, Chair-elect Charles Aycock and Secretary/Treasurer Judge Rebecca Simmons.

Outgoing Fellow members are Robert A. Allen and Otway B. Denny, Jr. The incoming members are Chair Martha S. Dickie, Vice Chair Andrew L. Kerr and Secretary David Keltner.

Sulak reported on the Foundation's annual dinner which would include the presentation of awards: The Ronald D. Secrest Outstanding Trial Award would go to Knox D. Nunnally (Houston), the Samuel Pessarra Outstanding Jurist Award to Chief Justice John T. Boyd (Amarillo), the Lola Wright Foundation Award to Barry Crowley (Austin), the Dan R. Price Memorial Award to Al Ellis (Dallas) and the Outstanding Journal Article Award to Judge Debra Lehrmann (Ft. Worth). The 50-year awards would be presented to Vester T. Hughes, Jr. (Dallas), Joe D. Jamail (Houston), Wales H. Madden (Amarillo) Judge Eldon B. Mahon (Fort Worth) and Louise B. Raggio (Dallas).

C. TYLA President

TYLA President Andrew Strong reported on TYLA activities, which included projects "It Could be You!" (speaking out against crime in your school), "College for a Day" (taking kids from middle schools to visit a college to give at risk kids a look at college life, with over 600 students across the state participating), "Law of the Land" (designed to teach immigrants of their legal rights, consumer law protection, in both Spanish and English, free of charge), "Urban Colonias Project" (developing material to help lawyers do pro bono representation of neighborhoods that don't have water/sewer services), "Pro Se Divorce Handbook," "Age and Issues" manual for senior citizens, "Hanging out your Shingle" video/booklet, "Lawyers as Leaders" (a project based out of Austin, brings together young lawyers throughout the state in non-profit organizations), and "Junior Judges" (now nationwide and in all 50 states, funded by Texas Bar Foundation).

TYLA President Strong also reported on the TYLA budget and the La Columbe'd Awards Dinner and Banquet scheduled on June 13, 2003 in Houston.

INCOMING (2003-2004) BOARD - June 12, 2003

After a short recess, the 2003-04 Board was called to order at 1:00 p.m. on June 12, 2003 by Chair Charles W. Schwartz and the roll was called by Executive Director Antonio Alvarado. **A quorum of voting Board members was present.** The following Board members, liaisons and section representatives were unable to attend the Board meeting and were extended excused absences: Linda Butter, Section Representative David East, John F. Landgraf, Glenn A. Perry, Federal Judicial Liaison

Walter S. Smith, Jr., and Patricia J. Williams.

XI. PRESENTATIONS, INSTALLATION AND SWEARING IN OF NEW OFFICERS AND DIRECTORS

Justice Craig Enoch administered the oath of office to the incoming officers and directors. The outgoing 2002-2003 officers introduced President Betsy Whitaker, President-elect Kelly Frels, and Chair of the Board Kim J. Askew, and each incoming officer gave general remarks. A copy of *Robert's Rules of Order* was presented to new Chair Askew. Shadow boxes were presented to outgoing President Harrison and Chair Schwartz.

XII. REPORT FROM THE CHAIR OF THE BOARD

Chair Kim J. Askew announced that the appointments for the year were in the process of being finalized. Chair Askew solicited the Board's input regarding the appointments. Chair Askew reported on the 2003 Annual Meeting resolutions.

XIII. REPORT FROM THE PRESIDENT

President Betsy Whitaker reported on the technology updates and solicited Board members with experience/interest in web services. President Whitaker commented that the Bar would have a "can do" attitude, work hard for the Bar members and earn members' respect.

President Whitaker expressed appreciation to all Bar staff for their hard work.

XIV. REPORT FROM THE TYLA PRESIDENT

TYLA President Marshall C. Wood reported that TYLA had plans for thirty-one (31) new projects. The theme for the year would be "Be an Uncommon Leader." TYLA President Wood extended an invitation to the Board to the TYLA's Midnite Mambo (June 13, 2003 at the Joseph M. Pritchard Inn).

There being no further business, the meeting adjourned at approximately 3:25 p.m.

EXHIBITS ATTACHED

- Exhibit A: Law Student Division's amendments to bylaws
- Exhibit B: Legal Assistants Division's amendments to bylaws
- Exhibit C: Quarterly Investment Report