

**OFFICIAL MINUTES  
STATE BAR OF TEXAS  
BOARD OF DIRECTORS MEETING  
The Plaza  
555 South Alamo Street, Hidalgo A & B Room  
San Antonio, Texas 78205  
January 17, 2003**

The Board of Directors of the State Bar of Texas met in a regular session on January 17, 2003 at the Plaza Hotel, San Antonio, Texas. The meeting was called to order at approximately 9:00 a.m. by Chair Charles W. Schwartz, and the roll was called by Executive Director Antonio Alvarado. **A quorum of voting Board members was present.** The following Board members were unable to attend the Board meeting and were extended excused absences: Pauline Higgins, Amos Mazzant, Jeffrey Parsons, Glenn Perry, and Andrew Strong. Guests were: St. Mary's University Dean Bill Piatt, St. Mary's University Professor Roberto Rosas, and ProDocs President Alan Schoolcraft. Judge Nancy Nowark of San Antonio gave the invocation.

I. ITEMS FROM THE CHAIR OF THE BOARD

A. Approval of Items on the Consent Agenda

**Upon motion properly made and seconded, the following items on the Consent Agenda were approved:**

- 1) Approval of minutes of Board meeting conducted on *September 20, 2002*
- 2) Ratification of actions taken at the following Executive Committee meetings:

*September 5, 2002:* Approved minutes of the August 2, 2002 Executive Committee meeting; authorized the Administration Committee to renew the Harlingen field office lease or approve a new lease agreement and to approve lease agreement for the El Paso field office

- 3) Presidential appointments to the following entities:
  - a) **Legal Services of North Texas:** *for a two-year term effective March/2003 through February 28, 2005:*  
  
Stanley Mays (Dallas)
  - b) **Texas Legal Services Center:** *for a three-year term retroactive/effective January 1, 2003 through December 31, 2005:*  
  
Mario M. Lewis (El Paso)  
Dwayne E. Bilton (Missouri City)
  - c) **Texas Rural Legal Aid:** *for two-year terms retroactive/effective January 1, 2003 through December 31, 2004:*  
  
Cynthia Polinard (McAllen)

4. Items from the President-Elect:
  - a) Approval of appointments to the **Texas Bar Foundation's Board of Trustees:**
    - 1) For three-year terms, effective June 2003 to June 2006:
 

<i>lawyers:</i>	<i>public member:</i>
Linda Addison (Houston)	George Edwards (Houston)
Dan Boulware (Cleburne)	
Rebecca Simmons (San Antonio)	
  - b) *as liaisons, 2003-2004:*

Kim Askew (Dallas)  
Paula Hinton (Houston)
  - c) Approval of the 2003-2004 Preliminary Calendar/Holiday Schedule (Exhibit A)
5. Items from Committees, Sections/Divisions:
  - a) Approval of dues increase from \$25 to \$30 for the Construction Law Section (Exhibit B)
  - b) Approval of dues increase from \$20 to \$30 for the Real Estate Probate & Trust Law Section
  - c) Approval of participation in the Rocky Mountain Mineral Law Foundation by the Oil, Gas & Mineral Section (2003-2004) (Exhibit C)
  - d) Approval of Public Utility Law Section's request to hold its annual meeting in August 2003 other than in conjunction with the State Bar Annual Meeting (Exhibit D)
  - e) Approval of Appellate Section's request to hold its annual meeting in conjunction with the 2003 Advanced Civil Appellate Course currently scheduled for September 11-12, 2003 in Austin rather than in conjunction with the State Bar's June, 2003 Annual Meeting (Exhibit E)
6. Other Items:
  - a) Approval of resolution in memory of Honorable Bill White (Exhibit F)
  - b) Approval of amendment to BOD Policy Manual Subsections 2.01.06C and 4.08:

**2.01.06 C.** *No member of the State Bar will have his or her expenses and fees reimbursed by the State Bar for attendance at the annual meeting except--*

- (1) members who are employees of the State Bar;*
- (2) members who are program participants and who would not otherwise be in attendance; and*
- (3) the President, President-elect, Immediate Past President, Chair of the Board, public members of the Board of Directors, out-of-state lawyer liaison, and judicial liaisons to the Board of Directors of the State Bar.*

**D.** **Elected and appointed Directors who attend the Board meeting held in conjunction with the annual meeting will be reimbursed for travel and up to two nights room expenses, or the same as attendance at any other Board meeting.**

**4.08 E.** **Annual Meeting:** *The only individuals entitled to receive reimbursements upon attending the annual meeting are the State Bar President, President-elect, and Immediate Past President; the Board Chair and public members; and the out-of-state lawyer and judicial liaisons. Airfare for spouses thereof will be reimbursed. [Also see 2.01.06D.]*

## II. GENERAL REPORT AND OVERVIEW OF BAR YEAR

Chair Charles Schwartz reported that TYLA members traditionally fill the Sergeant-at-Arms at the Resolutions Committee meeting during the Annual Meeting. The Board will await recommendations from TYLA President Andrew Strong.

Chair Schwartz announced that Board member Kim Askew had submitted her resume for consideration as 2003-04 Chair of the Board. The election for Chair of the Board will be held at the April Board meeting.

**Upon motion by Dan Boulware and seconded by Roland Garcia, the method of “show of hands” for the election of Chair of the Board was approved.**

## III. REPORT AND ACTION ITEMS FROM THE PRESIDENT

President Guy N. Harrison reported on the Sunset Committee, the Minority Program held in Houston, the new lawyers swearing in ceremony held in November, the “We the People” program sponsored by the Law Education Department headed by Jan Miller, law school visits (SMU Marshall School of Law, University of Texas Law School, Texas Tech Law school), Mexican Consulate dinner, Supreme Court visits to discuss access for justice issues and justify going to legislature for funding, and Budapest Hungary delegation’s visit to the Bar.

## IV. REPORTS FROM JUDICIAL LIAISONS

### A. *Supreme Court Liaison* (Justice Craig T. Enoch)

Justice Enoch reported that the ABA recently passed some model rules on professional conduct. CLE Chair Tom Watkins would head a committee charged with measuring the rules of professional conduct against the ABA model rules. Several State Bar board members would be asked to serve on the task force.

Justice Enoch also reported that Dan Pozza would serve on the Board of Law Examiners and former State Bar Public Board member Elsie Huang would be asked to serve on the Commission for Lawyer Discipline Committee.

B. *Court of Criminal Appeals Liaison* (Judge Sharon Keller)

Judge Keller reported on the indigent defense program, structure of grants, funds for pilot programs, newly adopted minimum CLE requirements for appointments of counsel in criminal and juvenile cases, new appellant rules, defense attorney education, and the feasibility of adopting a statewide standard for indigence. Criminal court judges will visit SMU on March 6 and Longview on May 15 to hear arguments.

C. *Federal Judicial Liaison* (Judge Barbara Lynn)

Judge Lynn reported that the northern district has a new computer system that will allow lawyers access to the docket. Judge Lynn also reported that the Volcker Commission report addresses federal compensation. There will not be a Fifth Circuit Judicial Conference this year. Most judges will be meeting in April in New Orleans for a CLE program in lieu of the Judicial Conference.

D. *Judicial Section Liaison* (Judge Stephen Ables)

Judge Ables reported that a lease is currently being negotiated for the Texas Center for Judiciary and anticipates moving out of the Texas Law Center to the Texas Associations County building by April.

V. REPORTS FROM SECTION REPRESENTATIVES TO THE BOARD COMMITTEE

Section Representative Demetrius Bivins reported that the Council of Chairs met last week, which included the presence of justices of the Supreme Court and Court of Appeals. The Council of Chairs assigned a committee to study the existence of the Council of Chairs and determine its future objectives and decide what type of composition would work best. The sections are very busy and active creating MCLE programs. The Military Law Section would present a CLE program in Corpus Christi on April 25-26 that would deal with the issues of commissions of the Al-Qaeda trials. The International Law Section is sending a delegation of 30 to Cuba to meet with judges and lawyers.

VI. REPORT FROM EXECUTIVE DIRECTOR

Executive Director Alvarado reported on the following: wage salary study (contract not signed, deemed more prudent to go thru an internal process and not use an outside consultant), sunset process, strategic policy long range plan regarding board policy manual revisions, technology contracts that are necessary to enhance bar activities, budget (first attempt to look at performance measures), real estate study (the Bar's vision for the utilization of bar resources), legal education needs of members, access to justice, disciplinary area, Texas Lawyers brochure, and the SBOT Executive Reporter newsletter.

Alvarado also commented on the amendment of the Book Fund policy. The intent of the Book Fund policy provision was that the Board implemented an administrative fee process that will not be implemented until fiscal year 2004 and beyond because the budget the Bar is currently working on is 2003, which reflects a 25% straight fee. The Book Fund amendment superseded the existing policy.

Alvarado thanked the San Antonio lawyers for their hospitality. He also announced the retirements of long-term State Bar employees Mail Room Supervisor Jeff Harper (25 years) and *Texas Bar Journal* Advertising Representative Homer Williams (21 years).

VII. REPORT FROM THE IMMEDIATE PAST PRESIDENT

Immediate Past President Broadus Spivey reported that the Special Committee to Nominate ABA Delegates met and voted to appoint Eduardo Roberto Rodriguez (Brownsville) to complete Paula Boggs' unexpired term through August 2003.

**President-elect Betsy Whitaker moved approval of the appointment. Roland Garcia seconded. Motion carried.**

VIII. REPORT FROM BOARD COMMITTEES

Status reports were heard from the following Board committees:

A. *ADMINISTRATION* (Jarvis V. Hollingsworth) - Hollingsworth's report included the following: lawsuit standpoint (settled four, 14 remain active), contract with election solutions provider Hart InterCivic (slight increase in price due to additional 2,000 new members to the Bar), HB1712, and the Real Estate Study.

**On behalf of the Administration Committee, Hollingsworth moved approval of the Hart InterCivic contract. Motion carried. (Exhibit G).**

The Board is undergoing a major technology infrastructure process that was initiated by the passage of HB1712. The bill requires that the Bar have profiles for each licensed attorney in the state of Texas online and available to the public by September 1, 2003. A contract has been negotiated with Active Matter to put together an online process necessary for the State Bar to meet requirements outlined on bill.

**On behalf of the Administration Committee, Hollingsworth moved approval of a Master Services Agreement with Active Matter as well as approval of Statement of Work Number 1 that will get the Bar online and in compliance by Sept. 1, 2003. Motion carried.**

Hollingsworth also reported on the annual meeting contribution, which states that the Executive Director of the State Bar is authorized to make a monetary contribution in recognition of outstanding performance of the local volunteer Annual Meeting Committee for marketing and raising sponsorship funds in the respective metropolitan area that hosts the Annual Meeting. The maximum contribution would be \$5,000.

B. *BUDGET* (President-elect Betsy Whitaker) - President-elect Whitaker reported that the budget process involved the review of expenses of the large call center, determining anticipated revenues and/or nonrevenue activities, the anticipated cost of implementing HB1712 and technology updates, on-line voting and the investment portfolio. All department managers provided the Budget Committee data to compile a forecast of the budget, which was presented to the Board by Finance Division Director Michele Hunter.

**On behalf of the Budget committee, Betsy Whitaker moved approval of publication of the budget in the *Texas Bar Journal* with notice of public hearing. Motion carried. (Exhibit H).**

Amy Dunn Taylor reported on the videoconferencing potential for State Bar Board committee meetings. Today's technology for videoconferencing is excellent but after much research it was determined that the cost would be prohibitive at this time when examined in comparison to the Bar's current meeting expenses. Taylor recommended the Bar review the option in the next 18 months.

C. *FACILITIES AND EQUIPMENT SUBCOMMITTEE (David Stevens)* - On behalf of Stevens, Section Representative Bill Betts reported on the lack of office space at the Texas Law Center. Due to increased services, functions and activities, the Texas Law Center no longer has sufficient office and meeting room space. The State Bar is currently leasing space in three separate Austin locations.

In an effort to improve the physical plant functionality, the Facility & Equipment Subcommittee has been exploring all possible improvement options. Betts distributed a memo entitled "Real Estate Strategic Study" outlining the committee's efforts. The subcommittee outlined some building options, which included: 1) staying and renovating, 2) selling and relocating, and 3) leasing with some departments still present at the Center and relocating others. Betts assured the Board that the subcommittee did not have a bias or consensus about any of the options that had been proposed. The subcommittee was interested in using the valuable asset (Texas Law Center) in a way that best suits the Bar. A major priority is for the Bar to be good stewards of the members' money that has been entrusted to the Bar's management.

The subcommittee requested recommendations and a sense of direction from the Board. The subcommittee plans to develop recommendations to be presented for Administration Committee, Executive Committee and Board review and for approval at the April Board meeting.

Alvarado commented that a decision would have to be made by the time the leases expire in approximately five years. The main issue to address will be that of which functions of the Bar should remain at the Texas Law Center to be more effective for the Bar.

Hollingsworth commented that the Administration Committee is also looking at the financial aspect of the project and the possibility of availability of public bond funds to finance this project.

D. *FINANCE (David W. Stevens)* - Stevens reported that the general fund variance was \$488,479 with a variance of 98% and added that the committee was anticipating some expenditures. The investment report had been reviewed and accepted by the Finance Committee.

**On behalf of the Finance Committee, David Stevens moved approval of the Quarterly Investment Report. Motion carried. (Exhibit I).**

Stevens also reported that the financial audit will be completed in a couple of weeks and will be presented at the April Board meeting for approval.

E. *DISCIPLINARY & CLIENT ATTORNEY ASSISTANCE COMMITTEE: (Georgina Benavides)* – Benavides reported that the Client Attorney Assistance Program is now statewide and on the web. There are nine staff members at the Texas Law Center and approximately 3,000 phone calls are received per month. In light of Sunset and the new grievance system, the committee will need to determine what role CAAP will play in the new grievance system.

F. *EXECUTIVE COMMITTEE*

1) *Nominations & Elections Subcommittee (Vidal G. Martinez)* – Martinez reported that two nominations had been received for President-elect: Kelly Frels, who is an attorney with Bracewell & Patterson in Houston, and Robert E. Valdez, an attorney with Ray, Valdez, McChristian & Jeans, P.C. in San Antonio. Valdez also serves as Chair of the Board of Law Examiners.

Martinez reported that the subcommittee met with candidates regarding the campaign rules. This election year is a large city year so the candidates come from large cities. It was made clear at the meeting with

the candidates that the Bar is operating on a set of rules that were established many years ago when there was no email. The committee is working on revising the campaign rules.

The candidates were introduced and each gave a speech.

**On behalf of the committee, Vidal G. Martinez moved for approval of the President-elect candidates. Motion carried.**

Martinez also reported on the timetable for the President-elect and director elections. The telephone campaign will begin on January 20. President-elect candidates may campaign outside of their offices beginning March 17. Deadline for accepting petitions of candidates for director is March 17. Ballots will be mailed April 15 and deadline for receipt of ballots is April 30. Results will be announced May 1.

Martinez also addressed Section 4.11 from the Board Policy Manual, Endorsement of Candidates, which states, "Current officers and directors of the State Bar shall not in their official capacity, endorse a particular candidate for any elective office, including but not limited to candidates for State Bar of Texas offices; and Subsection 9.05.22 from the Board Policy Manual, which states, "Members of the Executive Committee and the Nominations and Elections Committee of the State Bar are prohibited from participating in the campaign for President-elect."

2) *Policy Manual/Strategic Planning Subcommittee* (Neale Potts, Mina Brees, Bill Elliott, Terry Hagan, Don Jones, Gary Reaves) - Policy Manual/Strategic Planning Subcommittee Chair Neale Potts reported on the creation of the subcommittee and the process used to revise the policy manual.

Board member Mina Brees provided a detailed report on the streamlining of the policy manual. Special Services Division Director Don Jones handed out a report and compact disc of the task force project. The task force team consisted of Terry Hagan, Bill Elliott, Neale Potts, Gary Reaves, Don Jones and Mina Brees. The task force met four times to review the policy manual in an attempt to make the document more user friendly.

The task force formatted the policy manual to include a supplemental portion that expands on the primary portion of the manual. The purpose was to bring the document in compliance with the new Board committee structure and the new strategic plan, and to reorganize the document in a more logical structure.

Upon review and formatting of the document, the committee developed some substantive recommendations that would be presented to the Board at a later time. Brees commented that the new Chair of the Board might prefer to assign a committee to address these recommendations and proceed with the implementation if approved.

Between January and the April Board meetings, the task force would give presentations at all of the Board committee meetings to assure all members are aware of the new structure of the policy manual and provide an opportunity for suggestions/recommendations. Each Board member will be contacted by one of the task force members to solicit input/questions. The task force proposed to request approval of the new policy manual at the April Board meeting.

Chair Schwartz commended the policy task force members on a spectacular job.

G. *MEMBER SERVICES & EDUCATION COMMITTEE*

1) *Appeals-Grant Review Subcommittee* (Steven Steele) – **On behalf of the subcommittee, Steele moved approval of the following MCLE appeals:**

**To deny the appeal and uphold the MCLE Committee’s decision regarding the following:**

- a) Association of Legal Administrators (Jan Marshall) - regarding the non-accreditation of the “31<sup>st</sup> Annual Educational Conference and Exposition” activity

**Uphold the appeal and overrule the MCLE Committee’s decision regarding the following:**

- b) Patricia D. Henderson - regarding the denial of application for certification in Estate Planning and Probate Law
- c) National Center for Continuing Education - regarding the non-accreditation of the “Understanding & Analyzing Financial Statements for Non-Financial Professionals” activity
- d) Practising Law Institute - regarding the non-accreditation of the “Basics of Accounting & Finance 2002” activity

**The motion passed.**

2) *Professional Development Education Subcommittee* (Blair A. Bisbey) – Bisbey reported Texas Bar CLE is budgeted to do \$1.4 million this year. The subcommittee is optimistic that the department will achieve its goal, but the economy is having an effect on seminar registrations. Expense items causing concerns are in the area of publicity, printing, and advertising. These areas are being closely monitored. Texas Bar CLE is hosting the first live web-cast in a Wills Drafting seminar in conjunction with a satellite program.

3) *Technology Oversight Subcommittee* (Kim A. Askew) - Askew reported on the status of the technology plan. There have been greater demands for the State Bar to deliver information and services electronically. The State Bar implemented a technology business plan three years ago. That plan must now be updated and expanded. In efforts to update the technology plan, past Board members George Edwards, Dick Miller and David Evans were consulted because of their prior experience/work with the technology plan.

Computer Services Department Director Brad Powell reiterated the chronology of the technology plan including the subcommittee’s considerations through a power point presentation. The committee looked into customer service, functionality, navigational tools, service providers, viability of vendor, and initial and long-term costs when evaluating vendors. After much negotiation with various vendors, a recommendation was made to enter into a master services agreement with the company Active Matter. The process would be executed in stages with the statement of work fulfilling the HB1712 requirements of the Bar’s having an online attorney database system by Spring 2003, and later the introduction of additional functionality (various online capacities) by July 2003. The total cost is currently at \$622,000 and negotiations for a reduction in cost are ongoing.

The new database would support the State Bar’s organizational processes and goals, giving the State Bar the ability to better know its members and trends for planning its business processes. The database would

also track an individual's historical activities with the State Bar, including dues, meeting attendance, committee attendance, and products purchased. State Bar members would be able to go online and update records (even post their picture), access dues statements and CLE reporting. With a centralized database, meeting planning, accounting, and computer support would all be more automated and integrated.

Concerns were expressed regarding entry of false information. Alvarado stated that violations of reporting incorrect information concerning HB1712 would be addressed. Optional information cannot be monitored so the Bar would need to place some type of disclaimer.

Askew commended staff members John Sirman, Kelly Jones King, Brad Powell, and Michelle Hunter on their hard work and contributions.

**On behalf of the Technology Oversight Subcommittee, Kim Askew moved for approval of the supplement to the Technology Business Plan. Motion carried. (Exhibit J).**

4) *Ad Hoc Committee to Select Minority Director* (Georgina Benavides) - Benavides reported that sixteen interviews had been scheduled to take place on January 24. Only one of the four Minority Director positions will become vacant in 2003. Sixteen completed applications were received. A couple of applications were incomplete and therefore were not included in the interviews. Upon completion of the interviews, the committee would deliberate and submit two recommendations to President Guy Harrison, who would make the final decision. The President would announce the appointment of the Minority Director at the April Board meeting.

#### H. PUBLIC SERVICES & EDUCATION COMMITTEE

1) *Legal Services Subcommittee* (Dan M. Boulware) - Boulware reported that the Legal Services Subcommittee had undertaken the task of conducting a survey to determine *pro bono* performance in Texas. *Pro bono* is voluntary in the state of Texas and the survey would be constructed in order to assure accurate answers. The Legal Services Subcommittee received approval from the Board to conduct the statistical survey regarding *pro bono* reporting. The survey would be limited to that determined by the Public Service and Education Committee after input of all the various stakeholders and at a cost not to exceed \$10,000. An RFP was sent out and only one response was received from Opinion Analysts. The 500-person sample survey would be distributed mid-January 2003 and results would be finalized by March. The findings would be reported at the April Board meeting.

I. *Sunset Special Committee* (Gib Walton) - Walton reported on the sunset process. A bill has not been drafted or filed at this time. The end of the legislative session is June 2.

We know that the option for district court appeal in the disciplinary system will not be included in the bill. The bill will reflect all five recommendations by the Sunset Committee. Walton reiterated such recommendations: 1) Oversight and accountability - Bar should develop a strategic plan and adopt more performance-based budgeting, 2) structure efficiency (streamline committees), 3) more simplified and efficient disciplinary system,

4) expansion of accessibility of Client Attorney Assistance Program, and 5) elimination of 51% participation requirement on referenda.

Walton reminded members to forward any information, comments, and contacts regarding sunset review issues to the committee members. The Sunset Review Committee now consists of over 50 people from all over the state.

Walton reinforced the importance of staying focused on the benefits of a unified bar and on the benefits of a self-regulating system with the primary rationale being to provide an efficient and effective method of protecting the public and foster the highest ethical standards among members of the profession.

X. REPORTS FROM STATE BAR COMMITTEES, SECTIONS, DIVISIONS

A. *Law Office Management Committee* (Robert C. Burton) - Chair Burton reported on the activities of the committee. Clients are demanding more of their lawyers and the committee is looking at projects that will address relevant issues. One such project is the product titled "Small Law Office Management" suite which is a computer program that allows centralization of contact management, case management, calendar, billing and provides a direct link to a palm pilot.

The committee is also supporting the Law Office Management Institute offered by the Law Office Management Program by providing speakers and answering inquiries. The program is currently offered in twelve different sites in Texas (telecast via the internet). The program helps lawyers handle their work more professionally and efficiently, and assists in preventing grievances. A video was shown detailing the Law Office Management Institute components. Additional information on this program may be obtained thru the website [www.Texasbar.com/lomp](http://www.Texasbar.com/lomp).

Executive Director Alvarado reported that the Bar has a licensing agreement with ProDocs and had recently renewed the agreement. ProDocs President Alan Schoolcraft was present at the Board meeting.

B. *Racial Diversity in the Profession Committee* (Georgina Benavides) – Benavides reported that the committee opened the lines of communication throughout the minority and local bars to help facilitate outreach programs for minority lawyers. The committee would meet again in March to continue its efforts in developing activities with various organizations that would provide assistance for minorities.

XI. OTHER REPORTS/ACTIONS

A. Commission for Lawyer Discipline

CFLD Chair Scott Rozzell reported on the financials (six month review) and the status of the Fort Worth field office, which houses three permanent employees (four positions were reassigned to the Dallas Regional office, the Regional Counsel position was reclassified as a Senior Trial Attorney position and transferred to the Dallas Regional office, and five positions were eliminated). Rozzell announced the addition of a new staff member, Houston Regional Counsel Brian Schaffer. The grievance committee nomination forms will be mailed shortly to Board members. Any openings not filled by June 1 would remain unfilled until next year.

B. Texas Access to Justice Commission (TAJC)

On behalf of TAJC Chair John Jones, Luis de la Garza reported that the Commission continues to move forward to increase the quality and quantity of services to low-income Texans. The Communications Committee completed the website: [www.Atj.org](http://www.Atj.org). The subcommittee on Law Day and Legislative Support has been formed and will be working to publicize legal aid statewide. The "Justice for All Texans" video has been completed and is another tool being used to raise the profile of legal aid in Texas. The subcommittee on the legislative package is supporting the effort to provide more funds from the crime victim's compensation funds for legal services for crime victims. That subcommittee received \$5 million at the last legislative session and would be asking for \$10 million this year.

De La Garza also reported that the Commission made a contribution to the student loan repayment program. It is difficult to find lawyers to work in legal aid, so in an effort to provide more long-term lawyers, the Commission had made contributions to help defray student loans.

The statewide technology project [www.TexasLawHelp.org](http://www.TexasLawHelp.org) has a new website that offers public access and information for legal aid advocates.

C. TYLA President

On behalf of TYLA President Andrew Strong, President-elect Marshall Wood reported on TYLA activities (handout distributed). Wood commented on the “It Could Be You” project, Law of the Land Texas Roadmap geared to immigrants, outreach programs, TYLA e-newsletter, technology update (committee reporting and sign-up on line), “College for a Day” project, community education projects, “Hanging out Your Shingle” project, judicial directory, Pro Se divorce handbook, and the June13 meeting.

Wood commended all liaisons for their participation and contributions. The next TYLA Board meeting will be held January 21 in El Paso: TYLA will present the slate of officers for the new year. The State Bar President-elect candidates would be present.

There being no further business, the meeting adjourned at approximately 2:35 p.m.

EXHIBITS ATTACHED

- Exhibit A: 2003-04 Preliminary Calendar/Holiday Schedule
- Exhibit B: Construction Law Section’s request to increase in dues from \$25 to \$30
- Exhibit C: Oil, Gas & Mineral Section’s request to participate in the Rocky Mountain Mineral Law Foundation
- Exhibit D: Public Utility Law Section’s request to hold its annual meeting in August 2003
- Exhibit E: Appellate Section’s request to hold its annual meeting in September 2003 in Austin
- Exhibit F: Resolution in memory of honorable Bill White
- Exhibit G: Hart InterCivic Contract
- Exhibit H: SBOT 2003-04 Proposed Budget
- Exhibit I: Quarterly Investment Report
- Exhibit J: Technology Business Plan