Agenda

[as posted 9/11/2003]

STATE BAR OF TEXAS
BOARD OF DIRECTORS

Lakeway Inn Conference Resort – Rio I Room
101 Lakeway Dr.
Austin, Texas 78704
September 19, 2003 - 9:00a

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, and large print, or braille, are requested to contact Pat Hiller at 1/800-204-2222 or 512/463-1463 (x1451) or RELAY Texas (1-800-735-2989) five working days prior to the meeting so that appropriate arrangements can be made.

1.	**Call to Order**	Kim J. Askew	
2.	**Roll Call**	Antonio Alvarado	
3.	**Invocation**		
4.	**Remarks from the General Public**		
5.	**Swearing in of New Director** Fred E. Aurbach, D.D.S., Public Member, appointed by the Texas Supreme Court	Hon. Michael H. Schneider	**(Tab 1)**
6.	**Action:** Consider approval of Consent Agenda Items	Kim J. Askew	**(Consent Tab)**
7.	**Discussion:** Updates from -- a. Chair of the Board b. State Bar President c. Special recognition of Justice and Mrs. Craig T. Enoch	 Kim J. Askew Betsy Whitaker	
8.	**Discussion:** Update from Technology Oversight Subcommittee and Web Services Advisory Committee	Mark N. Osborn David L. Evans	
9.	**Disscussion:** a. Annual Meeting 2003 Update b. Budget Subcommittee - Timetables & Process	Kelly Frels	**(Tab 2)**

SBOT MISSION

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c. Nominations & Elections Subcommittee - Timetable/process for the SBOT President-elect and District Elections

10. **Access to Justice/Legal Services to the Poor**
    a. ***Discussion:*** Vision for Legal Services — Hon. Harriet O'Neill
    b. ***Action:*** Consider approval of funds for Resource Development Project — William D. Elliott
    d. ***Discussion:*** Texas Access to Justice Commission Update — John R. Jones

11. **Discipline/CAAP Committee** — Mark A. Shank, Vianei Lopez Robinson, Dawn Miller — **(Tab 3)**
    Action: Consider approval of Implementation of State Bar Act: Disciplinary Rules Changes

12. **Finance Subcommittee** — William D. Elliott — **(Tab 4)**
    a. ***Discussion:*** General Review of Financial Statements
    b. ***Discussion:*** Section Financial Compliance Reports for 2002-03
    c. ***Action:*** Consider approval of --
        1) Internal Auditor – Montemayor & Associates
        2) Sentry Management Company (Murphy Davis) as Outside Investment Advisor for the State Bar 2003-2004
        3) Murphy Davis and University of North Texas Center for Public Management as Investment Trainers
        4) Acceptance of Quarterly Investment Report for Quarter Ending May 31, 2003
        5) Broker List for 2003-2004

13. **Discussion:** Update from Professional Development (Education) Subcommittee — Blair A. Bisbey, Patricia O. Alvarez

14. **Administration Committee** — Jarvis V. Hollingsworth

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a. ***Action*:** Consider approval of Fort Worth and El Paso Leases
b. ***Discussion:*** Litigation Update **(Tab 5)**

c. ***Closed Session*** as authorized by Texas Government Code, Section 551.074, for the purpose of discussing the evaluation, duties and compensation of the Executive Director and General Counsel

d. ***End of Closed Session/Return to Open Session***
1) ***Action:*** Consider approval of committee recommendation regarding the evaluation, duties and compensation of the Executive Director and General Counsel

2) ***Discussion:*** General Counsel Selection Committee and Job Posting — Kim J. Askew, Mina A. Brees **(Tab 6)**

15. **Public Service and Education Committee and Policy Manual/Bar Refresher Subcommittee** — Mina A. Brees, Roland Garcia, Jr., Renato Santos, Jr., Joette Furlough
a. **Discussion:** Report of proposed revisions to the Board Policy Manual
b. **Discussion*:*** Legal Services Subcommittee Update

16. **Ad Hoc Committee to Select Minority Directors** — Ophelia F. Camiza **(Tab 7)**
Discussion: Timetable for the Selection of Minority Member Directors

17. **Discussion:** Commission for Lawyer Discipline — Mark D. White **(Tab 8)**

18. **Appeals-Grant Review Subcommittee** — Ralph H. Brock **(Tab 9)**
a. ***Action:*** Consider approval of

Subcommittee recommendations
regarding appeal reviewed:
MCLE: Galveston County Bar Association

b. ***Discussion:*** Report concerning
grant(s) reviewed:
Texas Bar Foundation grant:
"Hispanic Issues Section 25th
Anniversary Project - $15,000
(Sponsor: SB Hispanic Issues Section)

19. **Discussion:** Update on American Bar Association — Richard Pena

20. **Discussion:** TYLA Update — Marshall C. Wood

21. **Executive Director Report** — Antonio Alvarado
    a. ***Discussion:*** Suspension List of Delinquent Texas Lawyers
    b. ***Discussion:*** Internal Complaint System
    c. ***Discussion:*** General Report on Staff Activities

22. **Discussion:** Solicitation of candidates to serve as Chair of the Board, 2004-2005 — Kim J. Askew — **(Tab 10)**

23. **Remarks from the General Public**

24. **ADJOURN**

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Consent Agenda

September 19, 2003 Board Meeting

C1. APPROVAL OF MINUTES:

(Minutes Tab) a. Approval of minutes of Board meeting conducted on *June 12, 2003*

b. Ratification of actions taken at the following Executive Committee meetings:

August 1, 2003: Approval of minutes for the March 6, 2003 Executive Committee meeting.
***September 2, 2003*:** Approval of minutes for the August 1, 2003 Executive Committee meeting. (Other action item regarding Executive Director - taken under Administration Committee report.)

C2. ITEMS FROM THE PRESIDENT:

Approval of appointments to the following entities:

a. **2003-2004 Special Committee to Nominate ABA Delegates:**

Guy N. Harrison (Longview), Chair

(By President Whitaker)	(***By Chair Askew)***
James E. Coleman, Jr. (Dallas)	Dan M. Boulware (Cleburne)
M. Colleen McHugh (Corpus Christi)	Katrina Grider (Houston)
Brett A. Ringle (Dallas)	John Simpson (Lubbock)
William B. Stanfill (Houston)	Hon. Linda R. Yanez (Edinburg)

b. **College of the State Bar** – to complete Richard Cruz's unexpired term through 2005:

E. Douglas McLeod (Galveston)

c. **Delegates and Alternates to the 2004 Fifth Circuit Judicial Conference:**

Delegates:	**Alternates:**	**Other Attendees**:
Guy N. Harrison	Lynne Liberato	Betsy Whitaker
Charles W. Schwartz	Vidal G. Martinez	Kelly Frels
Marshall C. Wood	David R. McAtee	Antonio Alvarado

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d. **Law Focused Education, Inc.** – to complete Dean Brumley's unexpired term through 2005:

George Rislov (TEA, Austin)

e. **State Bar Council of Chairs Committee** - e*ffective June/2003 through June/2004:*

Chair: Jason S. Coomer (Austin)
Vice-Chair: Steven Aleman (Austin)

f. **Texas Access to Justice Commission -** *effective June/2003 through June/2006:*

Daniel David Hu (Houston)

g. **Texas Real Estate Broker/Lawyer Joint Committee –** *effective September 1, 2003 through August 31, 2009:*

George A. Juarez (Laredo)
Jerome L. Prager (Dallas)

C3. ITEMS FROM COMMITTEES AND SECTIONS/DIVISIONS:

(Yellow Tab A)

a. Approval of bylaw revisions for the State Bar Computer and Technology Section.
b. Approval of State Bar Administrative and Public Law Section request to increase dues from $20 to $25.
c. Approval of State Bar Animal Law Section request to increase dues from $10 to $20.
d. Approval of State Bar Juvenile Law Section request to hold its annual meeting and election of officers in conjunction with the section sponsored seminar on February 18, 2004.
e. Approval of bylaw revisions for the State Bar Construction Law Section.
f. Approval of bylaw revisions for the State Bar Insurance Law Section.

C4. OTHER ITEMS

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a. Approval of purpose statement for Web Services Advisory Committee and constitute it as a standing committee of the State Bar of Texas:

Reviews the functionality and content of the TexasBar.com website and makes recommendations to the Board Technology Oversight Subcommittee and to State Bar staff for the purpose of (1) ensuring effective and efficient delivery over the Internet of services and information for attorneys and the public, and (2) monitoring and advising about opportunities for coordination and collaboration with other State Bar and Bar-related websites with the goal of expanding and enriching the overall menu of offerings for attorneys and the public.

(Yellow Tab B) b. Grievance committee appointments by 2002-03 President Guy N. Harrison

(Yellow Tab C) c. Chair's referral of 2003 Annual Meeting Resolution to the Board Legislative Policy Subcommittee

(Yellow Tab D) d. Approval of resolutions honoring --

1) Supreme Court Justice and Mrs. Craig T. Enoch
2) 2003 Margaret Brent Honoree Charlye O. Farris
3) State Bar Past President and Mrs. Travis D. Shelton
4) SBOT Past President James B. Sales
5) Texas Young Lawyers Association "Junior Judges"
6) Dallas Bar Association – Successful Completion of the Belo Mansion Pavilion in the Arts District of Dallas
7) Special Projects Department Director Diana Corbin

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