REV. 01/09/03

Agenda

STATE BAR OF TEXAS
BOARD OF DIRECTORS

The Plaza
555 South Alamo Street, Hidalgo A & B Room
San Antonio, Texas 78205
January 17, 2003- 9:00a

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, and large print, or braille, are requested to contact Grace Alcantar at 1/800-204-2222 or 512/463-1463 (x1416) or RELAY Texas (1-800-735-2989) five working days prior to the meeting so that appropriate arrangements can be made.

ITEM NO.	(TAB)	DISCUSSION AND/OR ACTION ITEM
1.		**CALL TO ORDER** ***Charles W. Schwartz***
2.		**ROLL CALL** ***Antonio Alvarado***
3.		**INVOCATION**
4.		**SWEARING IN OF NEW BOD MEMBER(S)** - ***Justice Craig T. Enoch***
5.		**ITEMS FROM THE CHAIR OF THE BOARD** ***Charles W. Schwartz***
		A. General Report and overview of Bar year
	(Consent Tab)	**B. Consider approval of items on the consent agenda**
	(Tab __)	**C.** Request for Sergeant-at-Arms for Resolutions Committee meeting at the Annual Meeting
	(Tab 2)	D. Announcement of candidates for Chair of the Board, 2003-2004 1. Comments from the Chair of the Board candidates (2 minutes per candidate)
6.		**REPORT AND ACTION ITEMS FROM THE PRESIDENT** ***Guy N. Harrison***
		A. General Report

ITEM
NO. (TAB) DISCUSSION AND/OR ACTION ITEM

7. **REPORT AND ACTION ITEMS FROM THE EXECUTIVE DIRECTOR**
Antonio Alvarado

A. General report

8. **REPORT AND ACTION ITEMS FROM THE NOMINATIONS & ELECTIONS COMMITTEE**
Vidal G. Martinez

(Tab 3) **A. Consider approval of nominees for 2003-2004 SBOT President-elect:**

Kelly Frels
Robert E. Valdez

B. Comments from President-elect nominees
C. Timetable for the SBOT President's race

9. **REPORT AND ACTION ITEMS FROM THE CHIEF OPERATING OFFICER/GENERAL COUNSEL**
Shelby Rogers

A. General report

10. **REPORT AND ACTION ITEMS FROM THE IMMEDIATE PAST PRESIDENT** - ***Broadus Spivey***

A. Special Committee to Nominate ABA Delegates
1) Consider approval of appointment to replace Paula Boggs, unexpired term, through August/2003

Eduardo Roberto Rodriguez *(Brownsville)*

11. **REPORT FROM JUDICIAL LIAISONS**

A. Supreme Court Liaison - Justice Craig T. Enoch
B. Court of Criminal Appeals Liaison - Judge Sharon Keller
C. Federal Judicial Liaison - Judge Barbara Lynn
D. Judicial Section Liaison - Judge Stephen Ables

ITEM
NO. (TAB) DISCUSSION AND/OR ACTION ITEM

12. **ACTION ITEMS AND REPORTS FROM BOARD COMMITTEES**

(Tab 4) A. **Administration Committee**
Jarvis V. Hollingsworth

1) General Report
2) Litigation Update
3) Contracts Update
4) Consider approval of the Hart InterCivic Contract
5) Consider approval of HB 1712 Technology Software & Services Contract recommended by Technology Oversight Subcommittee
(Handout) **6) Approval of resolution regarding Annual Meeting/Local Bar contributions**

Facilities & Equipment Subcommittee
David Stevens

1) Real Estate Study

(Tab 5) B. **Budget Committee**
Betsy Whitaker

1) Budget Update
2) Consider approval to publish the SBOT 2003-2004 budget in the *Texas Bar Journal* with notice of public hearing
3) Video Conferencing

(Tab 6) C. **Finance Committee**
David W. Stevens

1) Budget report/monthly financials
2) Consider approval of Quarterly Investment Report for Quarter ending August 2002
3) Acceptance of Financial Audit

D. **Disciplinary & Client Attorney Assistance Committee**
Georgina Benavides

ITEM
NO. (TAB) DISCUSSION AND/OR ACTION ITEM

1) General Report

E. **Executive Committee:**

1) ***Ad Hoc* Committee to Select Minority Directors**
Georgina Benavides

a) General report

(Tab __) 2) **Policy Manual Task Force**
Neale Potts, Mina Brees, Bill Elliott, Terri Hagan, David Keltner, Gary Reaves, Don Jones

a) Report on **revision of format and changes thereto the Board Policy Manual**

(Tab 8) F. **Member Services & Education Committee:**
Mike Baggett

1) **Appeals-Grant Review Subcommittee** - ***Steven Steele***

a) **Consider approval of committee recommendations regarding the following appeals:**

1) Association of Legal Administrators (Jan Marshall) - regarding the non-accreditation of the "31st Annual Educational Conference and Exposition" activity

2) Patricia D. Henderson - regarding the denial of application for certification in Estate Planning and Probate Law

3) National Center for Continuing Education - regarding the non-accreditation of the "Understanding & Analyzing Financial Statements for Non-Financial Professionals" activity

4) Practising Law Institute - regarding the non-accreditation of the "Basics of Accounting & Finance 2002" activity

ITEM
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b) Appeals - general report

2) **Professional Development Education Subcommittee**
Blair A. Bisbey

a) General Report

(Tab 9) 3) **Technology Oversight Subcommittee**
Kim A. Askew

a) Consider approval of supplement to Technology Business Plan
b) Report on HB1712 Technology Software and Services Contract

(Tab__) G. **Public Services & Education Committee:**
Dan Boulware

1) **Legal Services Subcommittee** - ***Dan Boulware***

a) Status of Telephone Survey

2) **Legislative Policy Subcommittee** - ***Blair Bisbey***

a) General Report

H. **Sunset Review Committee**
Gib Walton

1) Sunset update

13. **STATE BAR COMMITTEES, SECTIONS, DIVISIONS**

(Tab 11) **A. Law Office Management Committee**
Robert C. Burton
1) Law Office Management Institute
2) Law Office Management Software Distribution
3) Goals

ITEM
NO. (TAB) DISCUSSION AND/OR ACTION ITEM

B. Racial Diversity in the Profession Committee
Georgina Benavides

1) Report on TMCP

C. Section Coordination Committee:
Gary Reaves

1) General Report

(Tab 12) **D. Committee and Section Mid-year Reports - *For Information Only***

14. **OTHER REPORTS**

(Tab 13) A. **Commission for Lawyer Discipline**
Scott Rozell

(Tab __) B. **Texas Access to Justice Commission**
John R. Jones

C. **TYLA President**
Andrew Strong

15. **REMARKS FROM THE GENERAL PUBLIC**

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Consent Agenda

C1. APPROVAL OF MINUTES:

(Minutes Tab) a) Approval of minutes of Board meeting conducted on *September 20, 2002*

b) Ratification of actions taken at the following Executive Committee meetings:

September 5, 2002: Approved minutes of the August 2, 2002 Executive Committee meeting; **authorized the Administration Committee to renew the Harlingen field office lease or approve a new lease agreement and to approve lease agreement for the El Paso field office.**

C2. ITEMS FROM THE PRESIDENT:

Approval of appointments to the following entities:

a) **Legal Services of North Texas***: for a two-year term effective March/2003 through February 28, 2005:*

Stanley Mays (Dallas)

b) **Texas Legal Services Center***: for a three-year term retroactive/effective January 1, 2003 through December 31, 2005:*

Mario M . Lewis (El Paso)
Dwayne E. Bilton (Missouri City)

c) **Texas Rural Legal Aid:** *for two-year terms retroactive/effective January 1, 2003 through December 31, 2004:*

Cynthia Polinard (McAllen)

C3. ITEMS FROM THE PRESIDENT-ELECT:

a) Approval of appointments to the **Texas Bar Foundation's Board of Trustees**:

1) for three-year terms, effective June 2003 to June 2006:

lawyers:
Linda Addison (Houston)
Dan Boulware (Cleburne)
Rebecca Simmons (San Antonio)

public member:
George Edwards (Houston)

2) *as liaisons, 2003-2004*:

Kim Askew (Dallas)
Paula Hinton (Houston)

(Yellow Tab A) b) Approval of the 2003-2004 Preliminary Calendar/Holiday Schedule

C4. ITEMS FROM COMMITTEES, SECTIONS/DIVISIONS:

(Yellow Tab B) a) Approval of dues increase from $25 to $30 for the Construction Law Section.

b) Approval of dues increase from $20 to$30 for the Real Estate Probate & Trust Law Section.

(Yellow Tab C) c) Approval of participation in the Rocky Mountain Mineral Law Foundation by the Oil, Gas & Mineral Section (2003-2004)

(Yellow Tab D) d) Approval of Public Utility Law Section's request to hold its annual meeting in August 2003 other than in conjunction with the State Bar Annual Meeting.

(Yellow Tab E) e) Approval of Appellate Section's request to hold it annual meeting in conjunction with the 2003 Advanced Civil Appellate Course currently scheduled for September 11-12, 2-003 in Austin rather than in conjunction with the State Bar's June, 2003 Annual Meeting.

C5. OTHER ITEMS

(Yellow Tab F) a) Approval of resolution in memory of Honorable Bill White.

b) Approval of amendment to BOD Policy Manual Subsections 2.01.06C and 4.08:

2.01.06 ***C.*** ***No member of the State Bar will have his or her expenses and fees reimbursed by the State Bar for attendance at the annual meeting except--***

(1) ***members who are employees of the State Bar;***

(2) ***members who are program participants and who would not otherwise be in attendance; and***

(3) ***the President, President-elect, Immediate Past President, Chair of the Board, public members of the Board of Directors, out-of-state lawyer liaison, and judicial liaisons to the Board of Directors of the State Bar.***

D. ***Elected and appointed Directors who attend the Board meeting held in conjunction with the annual meeting will be reimbursed for travel and up to two nights room expenses, or the same as attendance at any other Board meeting.***

4.08 ***E. Annual Meeting: The only individuals entitled to receive reimbursements upon attending the annual meeting are the State Bar President, President-elect, and Immediate Past President; the Board Chair and public members; and the out-of-state lawyer and judicial liaisons. Airfare for spouses thereof will be reimbursed. [Also see 2.01.06D.]***