Agenda

STATE BAR OF TEXAS
BOARD OF DIRECTORS

The Renaissance Worthington Hotel - Brazos I & II
200 Main St.
Fort Worth, Texas 76102
September 20, 2002 - 9:00a

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, and large print, or braille, are requested to contact Grace Alcantar at 1/800-204-2222 or 512/463-1463 (x1416) or RELAY Texas (1-800-735-2989) five working days prior to the meeting so that appropriate arrangements can be made.

ITEM NO.	(TAB)	DISCUSSION AND/OR ACTION ITEM
1.		**CALL TO ORDER** ***Charles W. Schwartz***
2.		**ROLL CALL** ***Antonio Alvarado***
3.		**INVOCATION**
4.	(Tab 1)	**SWEARING IN OF NEW BOD MEMBER(S)** - ***Judge Sharon Keller***
5.		**ITEMS FROM THE CHAIR OF THE BOARD** ***Charles W. Schwartz***
		A. General Report and overview of Bar year
		B. Outcome of resolutions submitted during Annual Meeting
	(Consent Tab)	**C. Consider approval of items on the consent agenda**
	(Tab 2)	**D. Consider ratification of committee appointments and change to Board Policy Manual**
	(Tab 3)	E. Solicitation of candidates to serve as Chair of the Board, 2003-2004
6.		**REPORT AND ACTION ITEMS FROM THE PRESIDENT** ***Guy N. Harrison***
		A. General Report
		B. Appointment of new Board Director, District 4, Place 5 - Pauline E. Higgins
		C. Report concerning changes to standing and special committees, subsections 6.01.01 and 6.01.02

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D. Appointment of Ad hoc Committee regarding President-elect election rules
E. Report on "House Bill 792 Report"
F. Report on Law School Initiative

7. (Tab__) **REPORT AND ACTION ITEMS FROM THE EXECUTIVE DIRECTOR**
Antonio Alvarado

A. General report

8. **REPORT AND ACTION ITEMS FROM THE CHIEF OPERATING OFFICER/GENERAL COUNSEL**
Shelby Rogers

A. General report

9. **REPORT AND ACTION ITEMS FROM THE IMMEDIATE PAST PRESIDENT** - ***Broadus Spivey***

10. **ACTION ITEMS AND REPORTS FROM BOARD COMMITTEES**

(Tab__) A. **Administration Committee**
Jarvis V. Hollingsworth

1) General Report
2) Litigation Update
3) Contracts Update
4) **Consider granting the Administration Committee authority to:**

a) renew the Harlingen field office lease or approve a new lease agreement and to approve lease agreement for the El Paso field office with authority of the Executive Director or designee to execute contract with later ratification by Executive Committee or the Board

b) enter into a contract for a salary comparison study or survey, with authority of the Executive Director or

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designee to execute contract with later ratification by Executive Committee or the Board

c) approve technology contracts for implementation of HB 1712 membership profile, membership database, website and portal content, and take such actions as set out in the Technology Business Plan, after review and recommendation of the BOD Member Services and Education Committee/Technology Oversight Subcommittee and with authority of the Executive Director or designee to execute contracts, with later ratification by Executive Committee or the Board

(Tab__) B. **Budget Committee**
Betsy Whitaker

1) Budget Update

(Tab 7) C. **Finance Committee**
David W. Stevens

1) Budget report/monthly financials
2) Consider approval of Quarterly Investment Report
3) Status of KPMG internal audit

(Tab__) D. **Disciplinary & Client Attorney Assistance Committee**
Georgina Benavides

1) No report

E. **Executive Committee:**
1) **Nominations & Elections Subcommittee** - ***Vidal G. Martinez***

(Tab 8) a) Timetable for the SBOT President's race

(Tab 9) 2) **Policy Manual/Strategic Planning Subcommittee**
Neale Potts/Gary Reaves

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a) **Ratification of Executive Committee action approving amendment to BOD Policy Manual regarding subsections 6.01.01 and 6.01.02**

1) **Subsume Death Penalty Litigation Committee to the Legal Services to the Poor in Criminal Matters Committee and temporarily expand number of members to thirty-four (34)**
2) **Delete Pattern Jury Charges - Civil Committee**

b) **Ratification of amendments to BOD Policy Manual:**
1) **Subsection 10.07.01 - Capital Items - changing $500 to $5,000**
2) **Section 3.04 - Crowley Award**

c) **Consider approval of amendment to Board Policy Manual regarding grievance committee qualifications, Sections 8.01.05 and 8.01.06**

(Tab 10) F. **Member Services & Education Committee:**
Mike Baggett

1) **Appeals-Grant Review Subcommittee** - ***Steven Steele***

a) **Consider approval of committee recommendations regarding the following MCLE appeals:**

1) G&G Publishing - regarding the non-accreditation of the "Intro to Communication Skills for Attorneys" activity
2) Jill K. Bramlett - regarding the non-accreditation of the "Employer Handling of Health Information: What Employers Need to Know about the New Medical Privacy Regulations" activity
3) Leigh Webber, Practice Management Institute, Inc. - regarding the non-accreditation of the "Microsoft Word for the Law Office" activity

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4) Johnna K. Holly, National Rural Electric Cooperative Association, - regarding the non-accreditation of the "Workplace Law 2002" activity
5) Roland D. Meisner - regarding the denial of accreditation of out-of-state CLE activity.

b) Appeals/Grants - general report

2) **Professional Development Education Subcommittee**
Blair A. Bisbey

(Tab 11) **a) Ratification of Executive Committee action approving amendment to Board Policy Manual regarding Book Fund policy, Section 10.09**

b) Consider approval of deletion of Section 16.03 - Fund from the Board Policy Manual

3) **Technology Oversight Subcommittee**
Kim A. Askew

a) Consider granting the Technology Oversight Subcommittee authority to:

1) approve the revised rules and regulations for implementation of HB 1712

2) review the technology component for the attorney profile called for in HB 1712

3) review the new membership database and report to the Administration Committee for final approval

4) **Ad Hoc Committee to Select Minority Director**
Georgina Benavides

(Tab 12) a) Timetable for the Selection of Minority Member Directors

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G. **Public Services & Education Committee:**

(Tab 13) 1) **Legal Services Subcommittee** - ***Dan Boulware***

a) **Consider approval of statistical survey regarding pro bono reporting**

2) **Legislative Policy Subcommittee** - ***Blair Bisbey***

(Separate Notebook) a) **Consider approval of SBOT Legislative Program and recommendations of Legislative Policy Committee**

b) **Consider any appeals of recommendations made by Legislative Policy Subcommittee and take appropriate action**

H. **Sunset Special Committee**
Gib Walton

1) Sunset update

11. **STATE BAR COMMITTEES, SECTIONS, DIVISIONS**

A. **Section Coordination Committee:**
Gary Reaves

1) Update on Consumer Law Section's request to change section name

(Tab 14) 2) **Consider approval of the creation of the State Bar Bankruptcy Law Section**

12. **OTHER REPORTS**

(Tab 15) A. **Commission for Lawyer Discipline**
Al Ellis

(Tab __) B. **Texas Access to Justice Commission**
John R. Jones

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C. **TYLA President**
Andrew Strong

13. **REMARKS FROM THE GENERAL PUBLIC**

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Consent Agenda

C1. APPROVAL OF MINUTES:

(Minutes Tab) a) Approval of minutes of Board meeting conducted on *June 12 - 13, 2002*

b) Ratification of actions taken at the following Executive Committee meetings:

May 23, 2002: Approved minutes of the April 18, 2002 Executive Committee meeting; approved Employee Handbook.

August 2, 2002: Approved minutes of the May 23, 2002 Executive Committee meeting; approved the increase of committee members for the Client Security Fund and Legislative Policy Committees to ten and revision of the policy manual to reflect as such; approved deletion of Pattern Jury Charges - Civil Committee and the subsumption of the Death Penalty Litigation Committee to the Legal Services to the Poor in Criminal Maters Committee; approved amendments to BOD Policy Manual, subsection 6.01.01 and 6.01.02; approved the Book Fund Policy.

C2. ITEMS FROM THE PRESIDENT:

Approval of appointments to the following entities:

a) **2002-2003 Special Committee to Nominate ABA Delegates:**

Broadus A. Spivey, Chair

(by President Harrison)	***(by Chair Schwartz)***
Baldemar Garza (Rio Grande City)	David E. Keltner (Ft Worth)
Colleen McHugh (Corpus Christi)	Richard T. Miller (San Saba)
Richard Pena (Austin)	Gary Reaves (El Paso)
Steve Suttle (Abilene)	Blake Tartt (Houston)

b) **Delegates and Alternates to the 2003 Fifth Circuit Judicial Conference**:

Delegates:	Alternates:	Others:
Broadus A. Spivey	Lynne Liberato	Guy N. Harrison
Vidal G. Martinez	Richard T. Miller	Betsy Whitaker
Andrew Strong	Marshall C. Wood	Antonio Alvarado

c) **State Bar Council of Chairs Committee:** *Effective June/2002 through May/2003:*

Deborah McElvaney, Chair (Houston)
Jim Spivey, Vice-Chair (San Antonio)

d) **Texas Access to Justice Commission:** *Retroactive/effective June/2002 through June/2005:*

Heather K. Way (Austin)

e) **Texas Board of Legal Specialization:** *Retroactive/effective July 1, 2002 through June 30, 2005:*

Carlyle H. Chapman (Dallas)

f) **Texas Rural Legal Aid:**

To complete Patino's unexpired term from December 31, 2002 and for term effective January 1, 2003 through December 31, 2004:

Bobby Brown (Victoria)

For term effective September 20, 2002 through December 31, 2004:

Stuart N. Whitlow (Round Rock)

C3. ITEMS FROM COMMITTEES, SECTIONS/DIVISIONS:

(Yellow Tab A) a) Approval of Family Law Section's request to hold its annual meeting May 8-9, 2003 in Houston in conjunction with the Marriage Dissolution Institute Course instead of during the State Bar's June 2003 Annual Meeting (Houston)

(Yellow Tab B) b) Approval of bylaw amendments for the Sexual Orientation and Gender Identification Issues (SOGII) Section

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