

Kelly-Ann F. Clarke

AT&T Services, Inc.

Dallas, Texas 75202

WORK EXPERIENCE

AT&T Services, Inc., Houston, Texas

Assistant Vice President, Senior Legal Counsel

July 2015- Present

July 2020-Present

- Practice focuses on labor relations, COVID-19 policies and return to work issues, virtual workforce policies, executive compensation, pay equity, leave policies, wage and hour policies and immigration.

May 2019- July 2020

- Practice focuses on sexual harassment and discrimination policy and procedure, corporate ethics policy and procedure, corporate diversity and inclusion policies, efforts

September 2017- May 2019

- Practice focuses on public relations, social media, and media relations.

July 2015- September 2017

- Practice focuses on commercial litigation, personal injury, property and telecommunications litigation.

Greer, Herz & Adams, L.L.P., Galveston, Texas

Litigation Partner

January 2011- June 2015

Litigation Associate

August 2000- 2010

- Practice focused on complex commercial litigation, including multi-state class actions, regulatory compliance, employment litigation and consultation, complex securities actions, construction litigation, constitutional takings, property disputes, banking litigation and consultation, and satellite signal integrity litigation.
- Served as general counsel for a multi-billion dollar, international, insurance company and its subsidiaries, including counseling executives regarding nationwide litigation, compliance and risk strategy. Responsible for retaining, overseeing and managing local counsel.
- Handled all stages of litigation from inception to completion; including pleadings, discovery, mediation, trial and appeals; communicate with clients, opposing parties and/or government agencies; develop case strategy and budget. Assisted executives in managing and preparing e-discovery planning, execution and long-term strategy.

Able, Monroe & Walker, P.C., Houston, Texas

Law Clerk

September 1998-May 2000

- Researched legal issues, drafted memoranda, drafted motions and discovery, client conferences.

LICENSES

Supreme Court of Texas

United States District Courts for the Southern, Northern, Eastern and Western District of Texas

5th Circuit Court of Appeals

Supreme Court of the United States

CIVIC & PROFESSIONAL INVOLVEMENT

BAR ACTIVITIES:

ABA/Young Lawyers Division: Liaison to Standing Committee on Membership- 2012-2013; House of Delegates Representative- 2010-2013; Liaison to American Bar Endowment- 2010-2013; Chair-2009-2010; Chair-Elect- 2008-2009; Secretary-Treasurer- 2008; Member and Chair of Various Projects and Committees- 2004-2010; District 25 Representative- 2004-2006.

American Bar Association: Meetings and Travel Committee- 2018-2021; House of Delegates Issues of Concern Committee- 2020-2022; House of Delegates Minority Caucus Resolutions Committee, Chair 2016-2020; House of Delegates Technology Committee- 2018-2020; Membership Committee- 2015-2018; House of Delegates Resolution Impact Committee, Vice Chair 2016-2018; Board of Governors Liaison- 2013-2017; Section Officers Conference Executive Committee- 2013-2017; House of Delegates Rules and Calendar Committee- 2014-2016; House of Delegates Tellers Committee, Chair- 2010-2012; Annual Meeting Programming Committee- 2014-2016; Annual Meeting Task Force- 2011-2014; Presidential Task Force on Gender Equity- 2012-2014; Disaster Response and Preparedness Committee- 2010-2013; Member of Business Law Section, Litigation Section, General Practice, Solo & Small Firm Division, Regulated Industries, Tort, Insurance and Trial Practice Section.

State Bar of Texas: Various committees and task forces, including the Professionalism Committee 2013-2018; Grievance Committee- 2004-2012, Local Bar Services Committee- 2004-2012; and, Katrina Rita Task Force 2005-2006; State Bar Delegate to the ABA House of Delegates 2014-2016.

Texas Young Lawyers Association: Chair Elect Nominee- 2010; Treasurer Nominee- 2006; Various Committee Chair and Vice- Chair Positions- 2004-2010; Board of Directors Liaison- 2004-2006.

Galveston County Young Lawyers Association: President- 2003-2004; President-Elect- 2002-2003; Secretary- 2001-2002; Member- 2000-2012.

Galveston Bar Association: Member- 2000-2015.

Houston Young Lawyers Association- Member- 2004-2010.

Houston Bar Association- Member- 2015- 2017.

Dallas Bar Association- Member- 2017-Present

Dallas Women Lawyers Association- Board of Directors, Director At Large- 2018-Present

COMMUNITY ACTIVITIES:

Head Start of Greater Dallas-Board of Directors- 2019-Present

Meals on Wheels Volunteer- 2000- 2015

Cameo Place II Homeowners Association- President- 2007-2016, Vice President-2006-2007

As One Foundation Board- 2008- 2017

Galveston Chamber of Commerce Board-2007-2011

AidsWalk Houston- Volunteer Walker

HONORS

- **Galveston County Outstanding Young Lawyer Award:** Recipient- 2003; Nominee - 2004, 2006
- **ABA Young Lawyers Division:** Star of the Quarter- 2005, 2006; Star of the Year-2007, 2008
- **Texas Young Lawyers Association:** President's Award of Merit Recipient-2006, 2008; President's Award Recipient-2007; Star of the Quarter-2007
- **Houston Young Lawyers Association Woodrow B. Seals Outstanding Young Lawyer Award :** Nominee- 2009, 2010
- **Emmy ® Award Winner- Historical Documentary 2008:** "They Had A Dream Too: Young Leaders of the Civil Rights Movement"

EDUCATION

University of Houston Law Center, Houston, Texas J. D. May 2000
Mexican Legal Studies Program, Mexico City, Mexico Summer 1998

Duke University, Durham, North Carolina Bachelor of Arts, May 1996
Majors: Comparative Area Studies, Russian & Spanish

SKILLS

Conversational in Spanish and have a practical knowledge of Russian.

INTERESTS

I enjoy spending time with my family and friends, volunteering, traveling the globe, cooking, dancing and creating handcrafted any and everything.