

# STATE BAR OF TEXAS

## PRO BONO SUPPORT STAFF AWARD 2019 Official Nomination Form

### PROGRAM OVERVIEW & CRITERIA

The Pro Bono Support Staff Award recognizes the outstanding and exemplary contributions of non-attorney volunteers such as paralegals, administrative assistants, interpreters, and other support staff who work on pro bono projects. The award promotes the awareness of pro bono activities that non-attorneys can participate in and encourages non-attorneys who work in the legal profession to volunteer their time and specialty skills to pro bono projects within their community. To qualify for this award, an individual must provide legal assistance, without compensation, in a non-mandatory program, that requires specific legal skills, knowledge, or training, under the supervision of a licensed attorney or qualified organization. Services may be provided through such organizations as, but not limited to, legal aid programs, community legal clinics, bar associations, courts, or government agencies. The award is presented at the State Bar of Texas Annual Meeting in June.

Nominations must be received no later than **5 p.m. on Friday, February 22, 2019**. A postmark of February 22, 2019 will not be sufficient. Submit the original nomination form and any additional supporting materials to [probono@texasbar.com](mailto:probono@texasbar.com) or mail to:

Legal Services to the Poor in Civil Matters Committee  
c/o State Bar of Texas Legal Access Division  
1414 Colorado, Austin, Texas 78701-1627

**PLEASE NOTE:** Nomination packets may be released in conjunction with press releases. Thus, please do not provide confidential information within the nomination form or in supporting materials.

### NOMINATOR INFORMATION

Name of Nominator: _____			
Address: _____			
City: _____	State: _____	Zip: _____	Phone: _____
Email: _____			
Name of person completing this form: _____			
Email: _____			
Address (if different from above) _____			

### NOMINEE INFORMATION

Name: _____		State Bar Card #: _____	
Address: _____			
City: _____	State: _____	Zip: _____	Phone: _____
Email: _____			

## **DESCRIPTION OF NOMINEE'S OUTSTANDING PRO BONO CONTRIBUTIONS**

This form must be completed in its entirety with a concise description of the nominee's work. Please keep answers brief. You may include additional pages if needed, but please limit nomination package to 10 total pages including entry form.

### **1. BACKGROUND INFORMATION**

Provide background information concerning the nominee's profession and career. How does the nominee provide staff support to legal professionals?

### **2. SERVICE OR OUTSTANDING ACHIEVEMENT**

Describe nominee's service or outstanding achievements in activities to promote or facilitate the provision of legal services to the poor.

### **3. PARTICIPATION**

a. Describe nominee's participation, if any, in active pro bono legal service to the poor through the State Bar of Texas, the American Bar Association, or local bar associations.

b. Describe nominee's history or longevity of service in the above activities.

c. Describe any local recognition of nominee's pro bono service.

**4. OTHER RELEVANT INFORMATION**

Additional information and supporting materials, such as letters of support, are welcome but not required.