

Hello ,

It was nice speaking to you today and I trust your day is going on well? I have just received the engagement letter and ready to sign and send it back to you. I communicated to HBS Systems that I am about to engage your services as a Legal Representative and this has shaken them which is a good sign and a step forward progressively.

I am optimistic that the demand letter would get us a good resolution. However, should HBS Systems prove difficult in making payment and decide to go into litigation, my company would negotiate the cost of litigation separately with your law firm and any reasonable additional cost arising from your representation would be consented to.

In the light of the aforementioned, I humbly suggest that the demand letter issues the following instructions to HBS Systems once the retainer payment is completed.

A. Introduction of your firm as our legal representative, quoting the violation and the amount due consequently.

B. Informing HBS Systems that consequent to your engagement you are the full interface on behalf of Four Tech Intelligence and all communication will be passed through your firm.

My firm has appointed your firm to be the recipient of the Settlement funds owed to Four Tech Intelligence by HBS Systems and a notarized receipt of funds will be issued by your firm to HBS Systems confirming receipt of the settlement funds.

N.B: Your firm will be paid 5% of the total sum for collection of the settlement funds at pre-litigation and if we happen to go into litigation which I hope we do not then we will negotiate a new percentage.(The 5% is not a contingency fee, as the 5% offered to your firm is for the successful collection of total sum owed by Bar Code Integrators on our behalf which is separate from the retainer fees that will be paid)

Kindly read through this and get back to me and confirm that the above stated terms are fine by you.

I would go ahead and make the retainer fee paid and will provide the contact details of the CEO of HBS Systems to send the demand letter once I get a reply to this email.

Thank you for the continued courtesies

Best Regards

Mateo Santiago

CEO: Four Tech Intelligence sc

FOUR TECH
INTELLIGENCE SC

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