

---

I sent you a follow up email about drafting a lease contract for our upcoming transaction but I did not get any response from you. If its something you cannot handle I will appreciate a response back at your earliest convenience.

Regards,  
Harry Cooper

---

I want to retain the services of your firm for an upcoming lease agreement that involves a company in your state. They are looking at leasing my Enhanced Aker H-3 Drilling Equipment for a period of 18 months (Lease price:\$65,000.00 USD/daily). We are at the concluding stages of the verbal negotiation process and they are looking to kick off the lease before the end of April. They want me to retain a lawyer that will prepare the lease agreement binding with your state laws.

Upon confirmation of your representation and availability, I will provide you with a guideline and templates of our previous lease agreements which I believe will make it faster and easier for your work to be done.

They will be providing us with a letter of intent and proof of funds once I get your firm onboard. Send me a copy of your retainer agreement based on your hourly rate. I will give you a call once your retainer has been reviewed, to discuss further. I look forward to working with you.

Find below the customer information for your conflict check.

Marathon Petroleum Corporation  
1201 F St NW #625, Washington, DC 20004

Regards,

Harry Cooper  
Vice President  
Compass Upstream Services LLC  
Tel: +1-512-361-6974  
500 W 2nd Street, Ste 1402 Austin, TX 78701  
[www.compassupstreamservices.com](http://www.compassupstreamservices.com)

---

Dear Attorney,

I want to inquire if you draft commercial lease agreements.

I got your contact information from the online bar directory. Kindly let me know so I can furnish you with more details.

We would appreciate a referral if it's not your specialty. Please respond at your earliest convenience.

Regards,  
Harry Cooper