



Memorandum

TO: Prospective TSLRAP Applicants

FROM: Lisa D. Melton, Special Projects Manager

SUBJECT: Texas Student Loan Repayment Assistance Program Application

DATE: February 28, 2012

The 2012-2013 application period for the Texas Student Loan Repayment Assistance Program is now open. The purpose of the Program is to encourage and enable recent law school graduates to work for Texas legal aid organizations and to assist legal aid programs in retaining experienced lawyers. Please note that the Program is structured as a loan, which may be forgiven in the future, rather than a grant.

Attorneys are eligible for loan repayment assistance through program if they work full-time for any Texas program that is: a) a recipient of Texas Access to Justice Foundation (TAJF) funds, b) a recipient of Legal Services Corporation funds, or c) a Texas non-profit that provides civil legal services if at least 50% of the services provided are free to Texans whose income is 175% of federal poverty guidelines or less.

For complete information on eligibility requirements, please go to our new online application site at <http://grants.tajf.org>.

1. Register with the site.
2. When you receive the e-mail confirming you as a registrant, you can log in at any time.
3. Review the SLRAP Guidelines and the instructions for each portion of the application carefully.
4. **Please note: the certifications (law school, employer and lender) MUST be received by this date as well. Securing these will be the most difficult part of the process so do NOT delay in making these requests.**

The online application must be completed including uploading the certifications to your application by **April 1, 2012**. If you have technical questions about the online site/application process please contact Jessica Boone at jboone@teajf.org. If you have substantive questions about eligibility or other matters connected to your application, please contact Lisa Melton, at LDMelton@teajf.org or 281-785-5759.

Please be patient with us and this process. This is our first regular application process. We conducted an interim application process in December and it was successful and assisted us to work some kinks out but I am sure there will be more. We will do everything we can to make it as user-friendly as possible and we will learn from your frustrations so please share them. Thank you in advance for your patience.